

EOC

--	--	--	--	--	--	--	--	--	--

AREA/DEPARTMENT INSPECTED:									
Department Director:			Date/Time:			Date/Time:			
Item #	Description		Jan-June			Jul-Dec			
FIRE SAFETY PHYSICAL INSPECTION		Rating	Yes	No	N/A	Yes	No	N/A	
1	Are exit doors and stairwells clear? <i>Main, corridor, and stairwell exits cannot be blocked by any means.</i>	1							
2	Are exit doors clearly marked "exit" and illuminated? <i>Check for burned out bulbs</i>	2							
3	Do fire doors latch properly? <i>Close the fire doors to see if they latch properly and see that there is no gap >1/8 inch in the middle.</i>	2							
4	Are corridors and passageways free of obstruction? <i>The corridors can have mobile items (wheels on them) that are patient care or emergency needed items and are in use.</i>	2							
5	Are pull stations or fire extinguishers unobstructed? <i>There must be nothing to obstruct access.</i>	1							
6	Are doors not propped/held open? <i>Doorstops or homemade held open devices are not allowed while no one is in the area. They are allowed as long as someone is in the area but once they are out of the area, it must be removed. Tape is not allowed over any corridor doors. Any of these items must be removed immediately.</i>	1							
7	Is there any excessive decorations of possibly flammable materials? <i>Decorations or other objects shall not be placed in a manner that would obstruct access or visibility to EXIT signs, fire alarm equipment, fire alarm pullboxes, fire extinguishers/cabinets etc. Fire/smoke doors may not be decorated including the glass vision panels in these doors. Desks, walls, columns, doors, ceilings etc. can not be decorated with flammable decorations.</i>	1							
8	Are all materials stored a minimum of 18 inches from sprinkler deflectors? <i>The distance between the sprinkler deflector and stored items is 18" for sprinkled buildings.</i>	2							
9	Are storage rooms and equipment rooms free of clutter and unsafe conditions? <i>Make sure that items are not falling down or overstocked. This is a judgment call.</i>	3							
SAFETY MANAGEMENT PHYSICAL INSPECTION									
10	Is area free from evidence of smoking?	1							

